

# Annual Procurement Plan ( APP )

## DEPARTMENT OF SCIENCE AND TECHNOLOGY, REGION 7 Annual Procurement Plan for FY 2016

CODE (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget ( PhP)			Remarks (Brief description of Program/Project)
									Total	MOOE	CO	
265003030100000; 265003030200000	I. MAINT. & OTHER OPERATING EXPENSES A. Travelling Expenses	Regional Office/PSTCs & RSTL Regional Office/PSTCs & RSTL						GoP	2,300,000.00	2,300,000.00		
	- Local Travel								200,000.00	200,000.00		
265003030100000; 265003030200000	B. Training & Scholarship Expenses - Training Expense	Regional Office/PSTCs & RSTL PTSC's & RSTL						GoP	113,000.00	113,000.00		
	C. Supplies & Materials Expenses - Office Supplies Expenses - Accountable Forms - Medical, Dental & Laboratory Supplies - Fuel, Oil Lubricants Expenses - Textbooks & Instructional Materials - Other Supplies & Materials Expenses	Regional Office/PSTCs & RSTL Cashier Regional Office/PSTCs & RSTL Regional Office/PSTCs & RSTL DOST 7 Library & RSTL Regional Office/PSTCs & RSTL	DBM-PS/Small Value Proc. Alternative (Direct) DBM - PS Alternative(Direct/Small Value procurement ) Alternative(Direct/Small Value procurement ) Alternative(Direct/Small Value procurement ) DBM - PS Alternative(Direct/Small Value procurement )						GoP GoP GoP GoP GoP GoP	1,356,000.00 129,000.00 602,000.00 505,000.00 226,000.00 1,993,000.00	1,356,000.00 129,000.00 602,000.00 505,000.00 226,000.00 1,993,000.00	
265003030100000; 265003030200000	D. Utility Expenses - Water Expenses - Electricity Expenses	Regional Office/PSTCs & RSTL Regional Office/PSTCs & RSTL	Alternative (Direct ) Alternative (Direct )					GoP GoP	314,000.00 2,675,000.00	314,000.00 2,675,000.00		
	265003030100000; 265003030200000	E. Communication Expenses - Postage and Courier Expenses - Telephone ( Mobile ) - Telephone ( Landline ) - Internet Subscription Expenses - Cable, Satellite, Telegraph Expenses	Regional Office/PSTCs & RSTL	Alternative (Direct )					GoP	50,000.00	50,000.00	
Regional Office/PSTCs & RSTL			Alternative (Direct )					GoP	90,000.00	90,000.00		
Regional Office/PSTCs & RSTL			Alternative (Direct )					GoP	170,000.00	170,000.00		
Regional Office/PSTCs & RSTL			Alternative (Direct )					GoP	40,000.00	40,000.00		
Regional Office/PSTCs & RSTL			Alternative (Direct )					GoP	50,000.00	50,000.00		
Regional Office/PSTCs & RSTL			Alternative (Direct )					GoP				
265003030100000; 265003030200000	F. Confidential, Intel. & Extraordinary Expenses - Extraordinary Expenses	Regional Office/PSTCs & RSTL	Alternative (Small Value Procurement)					GoP	118,000.00	118,000.00		
	265003030100000; 265003030200000	G. Professional Services - Legal Services - Auditing Services	Regional Office/PSTCs & RSTL Regional Office/PSTCs & RSTL	Alternative (Small Value Procurement) Alternative (Small Value Procurement)					GoP GoP	16,000.00 50,000.00	16,000.00 50,000.00	
<b>TOTAL</b>									<b>10,997,000.00</b>	<b>10,997,000.00</b>		

Prepared by:

  
HEXASMIN A. RIVAS  
Supply Officer

Certified Funds Available:

  
ROSELLE L. GONZALES  
Accountant

Certified Appropriate Funds Available:

  
VICENTE M. CUEME  
Budget Officer

Approved:

  
EDILBERTO L. PARADELA  
Head of Office/Agency

CODE (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget ( PhP)			Remarks (Brief description of Program/Project)
									Total	MOOE	CO	
<b>FORWARDED</b>												
265003030100000; 265003030200000	H. General Services - Janitorial Services	Regional Office/PSTCs & RSTL	By Administration					GoP	10,997,000.00	10,997,000.00		Contract duration - 3 years
	- Security Services	Regional Office/PSTCs & RSTL	Public Bidding	April 2015	Pre-bidding - 4/27/2015 Opening of Bids - 5/11/2015	July 3, 20115	July 30, 2015	GoP	358,000.00	358,000.00		
	- Other General Services	Regional Office/PSTCs & RSTL	By Administration					GoP	539,000.00	539,000.00		
265003030100000; 265003030200000	I. Repair & Maintenance - Buildings & Other Structures	Regional Office/PSTCs & RSTL	Public Bidding/Admin.	July 2016	July 2016	July 2016	Augst 2016	GoP	388,000.00	388,000.00		Repair and maintenance for Regional Office and PSTC's Bohol and Siquijor
	- Machinery & Equipment	Regional Office/PSTCs & RSTL	By Administration					GoP	2,217,000.00	2,217,000.00		
	- Transportation Equipment	Regional Office	Alternative (Small Value )					GoP	400,000.00	400,000.00		
		PSTC Bohol	Alternative (Small Value )					GoP	754,000.00	364,000.00		
		PSTC Negros Oriental	Alternative (Small Value )							140,000.00		
	- Furnitures & Fixtures	PSTC Siquijor	Alternative (Small Value )							130,000.00		
	J. Financial Assistance/Subsidy	Regional Office/PSTCs & RSTL	Alternative (Small Value )					GoP		120,000.00		
265003030100000; 265003030200000	- Local GIA		Public Bidding	Approved projects for the 1st, 2nd, 3rd & 4th quarter	Approved projects for the 1st, 2nd, 3rd & 4th quarter	Approved projects for the 1st, 2nd, 3rd & 4th quarter	Approved projects for the 1st, 2nd, 3rd & 4th quarter	GoP	24,000.00	24,000.00		GIA program aims to harness the region's scientific & technological capabilities to spur & attain a sustainable economic growth & dev't.
	- SETUP		Public Bidding	Approved projects for the 1st, 2nd, 3rd & 4th quarter	Approved projects for the 1st, 2nd, 3rd & 4th quarter	Approved projects for the 1st, 2nd, 3rd & 4th quarter	Approved projects for the 1st, 2nd, 3rd & 4th quarter	GoP	8,976,000.00	8,976,000.00		
265003030100000; 265003030200000	K. Taxes, Insurance Premium and Other Fees - Taxes, Duties & Licenses	Regional Office/PSTCs & RSTL	Alternative (Direct)					GoP	45,340,000.00	45,340,000.00		SETUP is a nationwide strategy that encourages & assists MSMEs to adopt technological innovations to improve their products, services, operations, & increase their productivity & competitiveness.
	- Fidelity Bond Premium	Regional Office/PSTCs & RSTL	Alternative (Direct)					GoP	18,000.00	18,000.00		
	- Insurance Expenses	Regional Office/PSTCs & RSTL	Alternative (Direct)					GoP	50,000.00	50,000.00		
265003030100000; 265003030200000	L. Other Main. & Operating Expenses - Advertising Expenses	Regional Office/PSTCs & RSTL	Alternative (Direct)					GoP	82,000.00	82,000.00		
	- Printing & Publication Expenses	Regional Office/PSTCs & RSTL	Alternative (Direct)					GoP	17,000.00	17,000.00		
	- Representation Expenses	Regional Office/PSTCs & RSTL	Alternative (Small Value )					GoP	18,000.00	18,000.00		
	- Transportation & Delivery Expenses	Regional Office/PSTCs & RSTL	Alternative (Small Value )					GoP	205,000.00	205,000.00		
	- Rent/Lease Expenses:								15,000.00	15,000.00		
	- Building	Regional Office/PSTCs & RSTL	Public Bidding	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GoP	781,000.00	781,000.00		
	- Equipment	Regional Office/PSTCs & RSTL	Alternative (Small Value )					GoP	48,000.00	48,000.00		
	- Motor Vehicle	Regional Office/PSTCs & RSTL	Alternative (Small Value )					GoP	58,000.00	58,000.00		
	- Membership Dues & Contributions to organization	Regional Office/PSTCs & RSTL	Alternative (Direct )					GoP	11,000.00	11,000.00		
	- Subscription Expenses	Regional Office/PSTCs & RSTL	Alternative (Small Value )					GoP	100,000.00	100,000.00		
GRAND TOTAL									71,396,000.00	71,396,000.00		

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